



(860) 434-7802 90 Lyme Street, Old Lyme CT 06371 [www.LymeArtAssociation.org](http://www.LymeArtAssociation.org)

**BOARD OF DIRECTORS MEETING**  
**Wednesday, January 18, 4:00 pm**

**Board members present:** James Berryman, Lisa DiFilippo, Donna Gilberto, Debbi Goodman, Sarah Lucas, Jack Montmeat, Dave Moore, Michael Moses, Emily Reynolds, Kathy Simmons, Carrie Walters.  
**Board members absent:** Gayle Asher, Del-Bourree Bach, John Beatty, Roger Clements, Steve Ross  
**Staff members present:** Gary Parrington, Jocelyn Zallinger  
**Guests:** Claudia Post, Leif Nilsson

**Call to Order & Welcome to new Board members:** Kathy convened the meeting at 4:00. Sarah Lucas and Michael Moses were welcomed, and introductions were made around the table.

**Minutes Review & Approval:** The December minutes were approved, with one spelling correction, on a motion by Dave, seconded by Jay.

**Conflict of Interest Statements:** Kathy reminded everyone that each Board member must turn in a signed conflict of interest statement.

**Bylaws Committee Status:** Kathy emailed an invitation to all Elected Artists, asking for volunteers to serve on a committee to review the bylaws about voting rights. A second email will be sent to the artist that responded to confirm their interest/ availability and establish a meeting schedule.

**Treasurer's Report:** The Board reviewed the year-end statement. Gary informed the Board that in-kind expense figures needed correction. On a motion by Jay, seconded by Dave, the Board tabled further discussion on the finance report until next month.

**Gallery Report:** Jocelyn walked the Board through the sales report, that shows increased annual sales revenue for four years in a row. The opening reception for the 25<sup>th</sup> Annual Associate Artist Sale is Sunday, January 29<sup>th</sup> from 2 – 4 PM. It is also a TAX-FREE sale Sunday. Jack asked about the possibility of a historical exhibition. Claudia suggested a possible collaboration with the Salmagundi Club. Kathy recommended these ideas be discussed at an A.P.E.C. meeting.

**APEC Report:** No report

**Development:**

**Second Century Committee Report:** Carrie briefed the Board members on the background of the Campaign, what has been accomplished thus far, including a Condition Assessment Study and development of a Master Plan. Both documents can be found on the LAA website. We are just over \$100,000 away from reaching our \$350,000 goal to complete Phase III. Carrie plans to schedule a meeting with Centerbrook Architects to develop a RFP for the exterior renovations.

**Annual Fund:** Gary reported just over \$15,000 raised to date, which is about where we were this time last year. Twelve Board members have not yet made their Annual Fund gift or pledge.

**Building and Grounds Report:** Jack participated with other volunteers and staff in removing and cleaning all the lay light sheets. The Flo Gris loaned their lift, making it possible to safely remove, clean and replace the plastic sheets. The gallery floors were also cleaned and polished. There was a \$500 repair to our sump-pump in the oil tank room.



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**Education and Activities Committee Report:** Lisa reported that a two-class session for beginner artists was completed. Evaluation forms completed by participants indicate the classes were very well received. Reservations are filling up (10 out of 12 spots) for the Steven Assael workshop in May. The Art Expo, schedule for April 8<sup>th</sup>, is gaining momentum. A landscape workshop with Don Demers is schedule for August 29<sup>th</sup> through September 1<sup>st</sup>.

**Other Business:** Jack is working with Diana Atwood Johnson to bring LAA archives back to the LAA. The materials will be stored in the EA gallery room and some pieces will be out for public view in the display cases. A special “unveiling” of the display will coincide with our March opening reception. Gary, Laurie and Jocelyn are meeting with the Commodore of the Essex Yacht Club to make arrangements to invite all members of area yacht clubs to a special reception during the Marine Show. The staff team will also be meeting with the Executive Director of the Eastern CT Symphony Orchestra to discuss music in the gallery.

**Adjournment of Meeting:** On a motion by Sarah, seconded by Lisa the meeting was adjourned at 4:55 PM.

*\* The next board meeting will be held on February 15, 2017 at 4:00 pm.*